**Coronavirus (COVID-19) Document Explanation**

Attached you will find the following documents that we have incorporated locally related specifically to the COVID-19 concern.  Obviously, this is a very fluid situation and our region is making changes daily to support additional precautionary measures that are in the best interest of our employees and community.

* Action Plan (.PPT) – Corporate overall communication and action plan
* Task Force Work Instructions (.DOC) – activities implemented specifically for COVID-19
* Health Services / Human Resources Posting (.DOC)
* Facility Visitation Form (.PDF) – Document for any visitors or suppliers visiting facility to allow site access
* Master 4-square is tracking document we use for activities and responsibilities

Feel free to distribute to any operations that you feel may benefit.